# Volunteer Role Description

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| **Role title** |
| Volunteer Assistant Warden – 6 month seasonal role - NWT Holme Dunes |
| **Purpose of your role** |
| To assist the Warden with the management of NWT Holme Dunes for the benefit of wildlife and visitors |
| **Type of work you will be involved with** |
| Practical reserve management to include habitat management, maintenance of visitor facilities, livestock checking of konick ponies  Collect and maintain biological/environmental data as directed by the warden, particularly monitoring of birds, butterflies, natterjack toads and flora  Routine patrolling of the reserve to minimise disturbance to breeding birds, wader roosts and damage to fragile habitats, assist with species protection works on the reserve.  Provide wardening cover during the warden's days off and holidays  Promote the work of the Trust by recruiting new members and encouraging donations  Enforce NWT rules and policies and notify the warden of any serious infringements  Collect car parking fees, issue tickets and ensure that the car park is kept tidy and safe  Ensure implementation of the Trust's Health & Safety policies |
| **Skills and abilities you will be using in your role** |
| Good interpersonal skills, ability to deal with a wide range of visitors in a tactful and diplomatic manner  Some interest, knowledge and understanding of the habitats and wildlife, particularly birds, on the reserves will be necessary  Resourceful, able to plan, implement and undertake a wide variety of tasks with minimal supervision  Physically fit and in good health in order to carry out work to required standards  Ability to use and maintain reserves equipment and machinery to appropriate standards (or willing to train)  Ability to supervise and motivate other volunteers at NWT Holme Dunes  Maintain confidentiality |
| **You will be based at:** |
| NWT Holme Dunes |
| **Times/days we would like you to be available - this can be flexible** |
| This is ideally a full time 6-month seasonal role from April to September, but a later start is also acceptable. |
| **Benefits to you** |
| An opportunity to develop practical management skills and gain work experience with a respected conservation charity  On the job training relevant to tasks undertaken  Become a valued member of a professional team  Knowledge that the work you do will benefit an internationally important nature reserve and the work of NWT  Opportunity to learn, enhance and share local knowledge of wildlife and conservation  Opportunity to develop a range of people skills |
| **Your supervisor** |
| The Warden, NWT Holme Dunes |
| **Notes/special requirements** |
| A mobile home is available for accommodation  Must be prepared to work outside in all weather conditions  May be required to work unsocial hours e.g. early mornings, evenings and some weekends  Driving licence desirable but not essential |